



Human Resource Management Solution

Feature Profile V01



Prepared by:

Jupiter Business Systems FZC
Z1-48, SAIF Zone, PO Box. 9398,
Sharjah, United Arab Emirates
<http://www.jupiterbs.com>
Email: sales@jupiterbs.com

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Solution Overview

The core of the application is a payroll sub module, which organizes the process of employee profiling, salary and grade revisions. System also offers a complete support in managing the leaves and different nature as required by different countries statutory as well as corporate policies.

The solution comes bundled with workflow management and some of the ready to use administration work-flow such as leave request/approvals, advance request etc.

The inbuilt document library offers feature for electronic document repository pertaining to employee, making it a paper free office. The application also has inbuilt alert/emailer to keep track on important events/dates (useful for tracking employee passport, visa expiry dates etc.).

System is complete with reports which are used for provisioning employee indirect costs such as leave entitlements, leave travels and also gratuity. The solution also features auto emailing of the pay-slips to the employee and also access for the employee to their leave statements and pay slips. An employee intranet, area which also offers features for the employee to participate in the HR administration work-flow makes it a complete solution for managing the Human Resources in any organization.

Feature List

The features offered under HRMS are:

HR Masters	HR Admin	HR Personnel Administration
<ul style="list-style-type: none"> • Office Profile • Division Profile • Department Profile • Functional Designation Profile • Grade Profile • Leave type profile • AE Holidays Profile • AE Timings Profile • Salary Items Profile 	<ul style="list-style-type: none"> • Bank Profile • Visa Issuer Profile • Reminder Configuration • Financial Year Profile • Payroll Schedule Master 	<ul style="list-style-type: none"> • Passport Check In/Out • Track able Dates & Alerts • HR Documents
HR Employment	HR Payroll	HR Reports
<ul style="list-style-type: none"> • Maintain Employee Profile • Employee Leave Credit Record • Employee Leave Debit Note • Employee Reimbursement Profile • Employee Deduction & Recovery • Employee Status Profile 	<ul style="list-style-type: none"> • Process Monthly Payroll • Process Cash Disbursement • Process Bank Disbursement • Process Cheque Disbursement • Generate WPS EDI • Email Notification of Pay-slip 	<ul style="list-style-type: none"> • Employee Register • Payroll Register • Employee Leave Statement • Employee Current Account Statement • Employee Payroll Recovery Schedule • Employee Pay Revision • Employee Recovery Details • Employee Reimbursement Details • Bank Transfer Employee List • Salary Register • Bank Transfer Monthly • Leave Salary Calculator

Overview of Jupiter Business Manager (JBM)

Jupiter Business Manager (JBM) is a suite of business management solution which caters to various business verticals and business functions. Proven and matured since 2006 across Middle East, India, East Asia and now in Africa.

The solution is developed in MICROSOFT TECHNOLOGY and has both windows desktop (selected modules) and web based editions. Keeping up with the current trends, the solution is being offered as both hosted cloud based services model and also, as a traditional perpetual licensing model.

Thanks to the contribution of our valuable customers and our desire to excel and deliver quality process, JBM offers rich features which has helped our customers to achieve their business goals. JBM specializes in lowering the time and cost associated with making the solution live, and also lowering the total cost of ownership. Transition to JBM platform is an effortless and smooth process.

JBM has assisted many businesses to lower their cost of operations, and increase the revenue by being under control of all the key business processes all the time.

The solution in general offers rich features which is required for day to day operations of our customers and also ensures total horizontal and vertical scalability. Our support team not only renders technical support, but also provides a business consulting support for organizations who are either startup or when users are inexperienced.

Jupiter Business Manager (JBM)'s Module Overview		
Total Logistics	Shipping & Sea Freight	General Business Process
01. Intl. Freight Forwarding 02. Air Freight Operation 03. LCL Consolidation Operations 04. 3PL Warehouse Management 05. Road Transport Management 06. Container Trailer Transportation 07. Container Trading	01. Liner Agency Management 02. NVO Liner Management 03. Ocean Liner Management 04. Shipping Agency Management	01. Financial Accounting 02. HR & Payroll Management 03. Fixed Asset Management 04. CRM & Sales Force Automation 05. Service Desk Management
Supply Chain Management	Insurance	Contracting & Engineering
01. Inventory & Trading 02. Order Management 03. Warehousing & Distribution	01. Insurance Broking 02. Health Insurance Management	01. Engineering Consulting 02. Contracting & Project